

VARIANCE REQUEST FORM

Name			
Email			
Organization			
System	<input type="checkbox"/> Renewable Electricity	<input type="checkbox"/> Renewable Thermal	
M-RETS ID			
Generator Name			
Vintage Date Range Affected		To	
# of Certificates Affected			

<p>Provide a statement of why the Account Holder needs the variance. Include any steps you have taken to notify the appropriate regulatory body and attach any approval documents if necessary.</p> <p>If you have not notified any regulators, describe why that is not necessary in this instance.</p>	
<p>Identify the specific section(s) of the Renewable Electricity Operating Procedures for which a variance is needed.</p>	<input type="checkbox"/> Section 4.2.7: "If an Organization notices an error in the selected retirement reason outside the 24-hour window, the Organization may contact M-RETS (systemadmin@mrets.org) in writing and ask that M-RETS grant a variance."
	<input type="checkbox"/> Section 4.4.2: " Upon registration and subsequent approval, Generators have 90-days from the Generator Approval date to upload historic generation into the M-RETS System. M-RETS will allow generation reporting up to 730 days from the year of registration. If a generator wishes to report backdated generation greater than 730 days, a Variance Request is required".
	<input type="checkbox"/> N/A
<p>Identify the specific section(s) of the Renewable Thermal Operating Procedures for which a variance is needed.</p>	<input type="checkbox"/> Section 4.2.8: "If an Organization notices an error in the Withdrawal reason outside the 24-hour window, the Organization may contact M-RETS (systemadmin@mrets.org) in writing and ask that M-RETS grant a variance."
	<input type="checkbox"/> Section 4.4.3: "Upon registration and subsequent approval, Generators have 90-days from the Generator Approval date to upload historic generation into the M-RETS System. M-RETS will allow generation reporting up to 11 years from the year of registration. If a generator wishes to report further back than 11 years, a Variance Request is required".
	<input type="checkbox"/> N/A

By signing below, the account holder attests that there has been no compliance or voluntary use or sale of the renewable thermal generation, RTCs, RECs, AECs, or environmental attributes associated with the renewable generation for the requested variance.

Signature	Date

If the account holder is not the Facility Owner, provide attestation letters from the Facility Owner and all other related parties.